
From: Admin Memos [<mailto:ADMIN-MEMOS@LISTSERV.UGA.EDU>] **On Behalf Of** UGA Administrative Memos
Sent: Wednesday, May 15, 2013 9:37 AM
To: ADMIN-MEMOS@LISTSERV.UGA.EDU
Subject: Notice of Departmental Name Change - Effective June 1, 2013

TO: Deans, Directors and Department Heads

FROM: Tim Burgess, Senior Vice President for Finance and Administration

RE: Notice of Departmental Name Change - Effective June 1, 2013

As of June 1, 2013, the Office of Security and Emergency Preparedness will transition to a new name; the Office of Emergency Preparedness. The Office of Emergency Preparedness will continue to provide comprehensive emergency preparedness, homeland security programs and services to the University community.

The office is currently undergoing several changes in order to provide better service, to promote additional outreach and technical service opportunities and to be a more visible resource to the UGA community. Changes will include a revised departmental web site, a new logo and an improved communication strategy developed with the assistance of UGA students in the Grady College of Journalism and Mass Communication. Ultimately, the name change will more appropriately reflect the true nature of services offered to campus, eliminate confusion of departmental services and establish a departmental name that is more consistent with other peer and University System of Georgia institutions.

The Office of Emergency Preparedness can be reached via email at prepare@uga.edu, by phone at 706-542-5845 or by connecting to the office's new web site (live on June 1) at www.prepare.uga.edu.

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Administrative Memos are coordinated through the Office of the Senior Vice President for Academic Affairs and Provost. For more information, contact Sam Fahmy at sfahmy@uga.edu.